

CITY GOVERNMENT
OFFICIAL PROCEEDINGS OF CITY COUNCIL
SAVANNAH, GEORGIA
JUNE 13, 2013

The regular meeting of Council was held this date at 2:00 P.M. in the Council Chambers of City Hall. The Invocation was given by Reverend Terrence Burrell, Sr. of Connors Temple Baptist Church, followed by the Pledge of Allegiance to the Flag. Upon motion of Alderman Johnson, seconded by Alderman Sprague and unanimously carried the summary/final minutes of the City Council work session/City Manager's briefing of May 30, 2013 and the City Council summary/final minutes of May 30, 2013 were approved.

PRESENT: Mayor Edna Jackson, Presiding
Mayor Pro-Tem Van Johnson, II
Alderman Mary Osborne, Vice-Chairman of Council
Aldermen Mary Ellen Sprague, Estella Shabazz and Carol Bell

City Manager Stephanie Cutter
City Attorney W. Brooks Stillwell
Assistant City Attorneys William W. Shearouse & Lester B. Johnson, III

ABSENT: Alderman Tony Thomas, Chairman of Council (out of town)
Alderman Tom Bordeaux (out of town)
Alderman John Hall (out of town)

PRESENTATIONS

An appearance by Erin Seals, the Marketing Coordinator for the Asian Festival, the Department of Cultural Affairs staff and the Savannah Asian Festival Planning Committee to announce the 18th Annual Savannah Asian Festival from 11:00 a.m. to 5:00 p.m. at the Savannah Civic Center on Saturday, June 22, 2013. Ms. Seals outlined the activities and participants to the festival. She introduced the Asian committee members present with her today: Master Lee & Mrs. Lee, Val Prompalin, Sunny Rose, Tulaluk Dubrowa and Vickie Marriott. Alderman Johnson stated this is one of most anticipated events of the year, which is funded by the City of Savannah and has regional appeal. Master Lee came forward and stated they started outside the Civic Center over 18 years ago with around 2,000 participants and now there are over 20,000 in attendance. He then asked the Mayor to come forward and presented an Honorary Black Belt, a certificate of merit from Korea and a photo of her and others at the Presidential Inauguration. Mayor Jackson thanked Master Lee and invited everyone to come out for a wonderful day of entertainment and wonderful food.

LEGISLATIVE REPORTS

ALCOHOLIC BEVERAGE LICENSE HEARINGS

As advertised, the following alcoholic license petitions were heard. No one appeared in objection to the issuance of these licenses. Upon a motion by Alderman Johnson, seconded by Alderman Sprague and unanimously carried they were approved per the City Manager's recommendation.

John R. Turner for Turner Food & Spirits Co. t/a Barracuda Bob's, requesting a liquor, beer and wine (drink) license with Sunday sales at 19 E. River Street, which is located between Abercorn Street Ramp and Drayton Street Ramp in District 1. Recommend approval.

Pijit P. Healy for Chaichumporn, LLC t/a PJ Corner Store, requesting a beer and wine (drink) license with Sunday sales at 147 Abercorn Street, which is located between York Street and Oglethorpe Avenue in District 1. Recommend approval.

Davesh R. Patel for MZA Corner, LLC t/a Bradley Corner, requesting a beer and wine (package) license at 1102 Bradley Boulevard, which is located between Ogeechee Road and Ristona Drive in District 5. Recommend approval.

ZONING HEARINGS

As advertised, hearing was held on a petition of Nancy Isaacson, Agent for True Light Pentecostal Church (13-002026-ZA), requesting to rezone the eastern portion of 1010 E. Duffy Street from R-4 (Four-Family Residential) to RB-1 (Residential-Business, Limited). The Metropolitan Planning Commission (MPC) recommends approval to rezone the eastern portion of the property. The proposed rezoning is consistent with the Tri-Centennial Comprehensive Plan Future Land Use Map. Recommend approval. No one appeared in objection to this request and upon a motion by Alderman Osborne, seconded by Alderman Shabazz and unanimously carried. Ordinance to cover will be drawn up for presentation at the next meeting of Council.

As advertised hearing was held on a recommendation of the Metropolitan Planning Commission (13-002015-ZA), requesting a text amendment to Article B (Zoning Districts), Section 8-3025(b) to establish hospitals and long term care facilities (Use 10q) as a matter-of-right use in the B-C (Community Business), B-G (General Business) and B-H (Highway Business) zoning districts. The B-G district covers most of the Medical Arts area and already permits medical offices and ambulance services. It seems logical to permit hospitals and long-term care facilities in the B-G district as well. Likewise, the B-C and B-H districts permit medical offices and ambulance services. Recommend approval. Mr. Lotson of the MPC outlined the MPC recommendation. Alderman Sprague asked where is this located? Mr. Lotson stated this is a text amendment and will apply citywide. This property is between 67th and 68th Street and they plan to provide a long term care facility. They will not require remote parking, but

parking is available on the property. Upon a motion by Alderman Osborne, seconded by Alderman Shabazz and unanimously carried. Ordinance to cover will be drawn up for presentation at the next meeting of Council.

PETITIONS

Bill Dickinson of Wet Willie's (Tenant/Business Owner), with acknowledgement of Marcie Hill of City Market Partners Limited Partnership (Property Owner) – Petition 120432, requesting the City allow encroachment within the W. Bryan, Jefferson, and W. St. Julian Street rights-of-way for the installation of awnings and a ground-supported canopy. The subject property is 232 W. St. Julian Street, located at the northeast corner of Jefferson Street at City Market, and the new location of Wet Willie's. The petitioner plans to install awnings along W. Bryan and Jefferson Streets ranging in width from 5'-0" to 7'-0" with a maximum depth of 4'-0" from the façade and providing a minimum vertical clearance of 8'-0". Plans also call for a 16'-0" deep x 29'-0" wide canopy extending into City Market (St. Julian Street) which has been designed to accommodate an existing tree by providing an opening within the canopy for the trunk. Plans show that this canopy will provide a vertical clearance of 8'-2 1/2". Recommend approval. Upon a motion by Alderman Johnson, seconded by Alderman Sprague and unanimously carried.

Jerry Lominack of Lominack Kolman & Smith Architects, on behalf of David and Kathryn Murph (Property Owners) – Petition 120577, requesting that the City allow encroachment within the E. Congress Street and Houston Street rights-of-way for various items relating to a proposed new residential building. The subject property is located at the southeast corner of the Congress and Houston Street intersection, and is known as 535 E. Congress Street. Included in the encroachment request is:

- Balconies (encroaching 2'-0" on Congress Street with a length of 32'-4", also encroaching 2'-9" on Houston Street in two (2) places with lengths of 21'-0" and 20'-0", all providing over 9'-4" vertical distance from the sidewalk).
- A portico (encroaching 3'-0" on Congress Street by 5'-0" in length, providing over 9'-4" vertical distance from the sidewalk).
- Planting areas (encroaching 1'-0" into the right-of-way, adjacent to the structure, on both Congress and Houston Streets).
- Foundation footings (encroaching 1'-0" into right-of-way, 16" below grade, on both Congress Street and Houston Street).
- Sidewalk extensions (at four locations shown on the plan, on both Congress and Houston Streets).
- Drains under the sidewalk (at two (2) locations on Congress Street).

Recommend approval. Upon a motion by Alderman Johnson, seconded by Alderman Sprague and unanimously carried.

RESOLUTIONS

A RESOLUTION TO ADOPT THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) AS THE METHOD OF PREVENTING, PREPARING FOR, RESPONDING TO AND RECOVERING FROM ALL CITY-WIDE EMERGENCIES.

NIMS is the accepted national standard to manage all incidents regardless of cause or complexity. This also meets the requirements for federal grant eligibility and disaster recovery reimbursement. NIMS and the standards contained within it are viewed as best practices for political entities at all levels of government. This resolution formalizes the practice that's been in place within the City since 2003.

CITY OF SAVANNAH

WHEREAS the President in Homeland Security Directive (HSPD)-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for Federal, State, and local governments to work more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS it is necessary and desirable that all Federal, State and Local emergency agencies and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management; and

WHEREAS to facilitate the most efficient incident management it is critical that Federal, State and Local organization utilize standard terminology, organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training, exercise development, comprehensive resource management and designated incident facilities during emergencies or disasters; and

WHEREAS the National Commission on Terrorist Attacks (9-11 Commission) recommended adoption of a standardized Incident Command System; and

WHEREAS the Incident Command System components of NIMS are already an integral part of City of Savannah incident management activities; and

WHEREAS the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the city's/county's ability to utilize federal funding to enhance local agency readiness, maintain first responder safety, and streamline incident management processes,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Savannah, that the National Incident Management System (NIMS) is established as the City standard for incident management.

Adopted and approved upon a motion by Alderman Johnson, seconded by Alderman Sprague and unanimously carried.

A RESOLUTION CELEBRATING THE LIFE OF BENJAMIN M. TUCKER ACCOMPLISHED JAZZ MUSICIAN, SUCCESSFUL BUSINESSMAN AND COMMUNITY LEADER IN THE CITY OF SAVANNAH WHO DIED JUNE 4, 2013.

Whereas: Benjamin Mayor Tucker an accomplished jazz musician was born on December 13, 1930 in Brentwood, Tennessee. Ben and his twin brother grew up in Nashville with their parents Carrie Clayborne and Joseph Tucker; and

Whereas: Ben Tucker's love for music began at an early age, teaching himself to play the tuba at the age of thirteen and later the bass violin and piano. He learned the fundamentals of music while in high school, graduating from Pearl High School in 1946 and entered Tennessee State University as music major in 1949. In 1950, he joined the United States Air Force where he served for four years; and

Whereas: Ben Tucker, affectionately known as BT Jazz, made a life-long contribution to the world of jazz and some of his favorite jazz musicians include Louis Armstrong, Duke Ellington and Fletcher Henderson; and

Whereas: In 1956, Tucker moved to Hollywood, California, where he met Warren Marsh and had his first recording collaboration in 1959 entitled "Jazz of Two Cities". That same year, Metronome magazine named him one of the world's top ten bass players. In 1961, he recorded Coming Home Baby, a hit for Herbie Mann, Mel Torme and featured in the film Get Shorty; and

Whereas: Ben Tucker became Savannah, Georgia's first African American radio station owner in 1972 when he purchased WSOK Radio and it was the top AM station for thirteen years. It had over 400,000 listeners and a reputation of having integrity in advertising. In 1989, he opened Hard Hearted Hannah's, a jazz club and also led the band six nights a week; and

Whereas: Ben. Tucker has performed and recorded over a 50-year span with various artists, including: Art Blakey, Freddy Cole, Benny Goodman, Earl Fatha Hines, Shirley Horn, B.B. King, Herbie Mann, Marian McPartland, Mel Torme and Peggy Lee to name a few; and

Whereas: Ben Tucker was a multi-talented musician. a successful business man and community leader who was admired by many for his illuminating gift of bringing people together regardless of age, ethnicity or belief. One of Ben's proudest

accomplishments was a jazz tribute to Nelson Mandela. In 1976, Benjamin Mayor Tucker received an Honorary Degree of Doctor of Humanities which was conferred upon him from B. F. Lee Theological Seminary; and

Whereas: Ben Tucker served on the boards of several organizations. He was appointed by President Jimmy Carter to serve on the Selective Service Board and was reappointed by President Ronald Reagan. He was asked to perform in Atlanta, Georgia for the 1996 Olympic Committee. He is also the creator of the Telfair Jazz Society in Savannah. He used his influence to sustain organizations that benefitted the community. Community engagement was his creed and the synergy he contributed to schools, youth organizations, adult learning, colleges and churches; and

Whereas: Ben Tucker was appointed by President Carter in 1979 to the Advisory Committee of the Arts for the John F. Kennedy Center for the Performing Art. In addition, he served on the Georgia Fair Employment Practices Advisory Board from 1979-1983 and received special recognition from the Kennedy Center's National Committee for the Performing Arts in April of 2013; and

Whereas: Ben Tucker was loved and embraced by the Savannah community where he and his wife Gloria Tucker lived for 42 years. Gloria was his inspiration for one of the biggest hits in the country, Coming Home Baby. The City of Savannah has benefitted from his musical talent, knowledge, leadership and charitable skills; and

Whereas: Ben Tucker is survived by his wife Gloria Tucker of 47 years, Wayne Tucker (son), Ivan Daly, stepson, Reuben Tucker (twin brother) and his wife Erma; nephews, nieces, grandson; a host of other relatives.

Now, Therefore I, Edna B. Jackson, Mayor of the City of Savannah, on behalf of the Savannah City Council and the citizens of Savannah, do hereby recognize and honor the contributions of Ben Tucker to the Savannah community as a friend and partner to thousands.

We further recognize that his creative development brought him to music and his cognitive development brought him to the game of golf and leadership. He celebrated life through family, friends, music, travel, golf, mentoring, teaching and reaching the youth. A diplomatic leader and a renown champion for equality. B. T. Jazz was a shining example of service to the community.

Be it further resolved, that a copy of this resolution be entered into the permanent records of the Savannah City Council meeting minutes of June 13, 2013 and a copy presented to his family.

All Savannahians will deeply miss Ben Tucker but we are a better community because Ben Tucker embraced this community and this community embraced him.

Adopted and Approved upon a motion by Alderman Johnson, seconded by Alderman Shabazz and unanimously carried.

Alderman Shabazz stated that in continuance of the celebration of the life of Ben Tucker and with the permission of Mrs. Gloria Tucker, Friends of Ben Tucker will host a tribute of his life at St. John Baptist Church, where Dr. George P. Lee is the pastor on Saturday, June 15, 2013 at 3:00 p.m. The participants will be Teddy Adams and Husxie Scott and others. The supporters are Mayor Jackson, former Mayor Otis Johnson, Rev. Thurmond Tillman, along with Alderman Shabazz and her husband who invite the citizens out to this tribute on Saturday.

A RESOLUTION CELEBRATING THE LIFE, ACCOMPLISHMENTS AND OFFERING CONDOLENCES TO HIS FAMILY AND FRIENDS OF HENRY T. WILFONG WHO DIED JUNE 2, 2013.

WHEREAS: Mr. Henry T. Wilfong, Jr., 80, transitioned on Sunday, June 2, 2013 at Memorial Health University Medical Center; and

WHEREAS: Mr. Wilfong was a native of Ingalls, AR and resided in Savannah, GA for over six years. He was a Veteran of the U.S. Army. He was the founder of National Association of Small Disadvantaged Business (NASDB); and

WHEREAS: Henry 'Hank' Wilfong graduated in the top twenty percent of his class at UCLA in 1958. He was a Korean War veteran and a star athlete. He later earned his MBA at UCLA and soon after graduation, joined Kenneth Leventhal and Company, an accounting firm involved in the real estate industry; and

WHEREAS: When Ronald Reagan became President, his advisor Lyn Nofziger recruited Wilfong to run the Minority Small Business Program. He also served on The Presidential Task Force on Private Enterprise; and

WHEREAS: In 1985, Wilfong returned to California and became a consultant. The aerospace firm TRW asked him to help develop a small business program in the private sector, so; and

WHEREAS: After serving on the Bush/Cheney transition team and advising the George W. Bush Administration on small business programs, Wilfong and his wife Wyllene retired to Savannah, GA. He came out of retirement to start a telephone show called the *Wilfong Hour* on which he encourages entrepreneurs all over the country; and

WHEREAS: This May, Wilfong was honored for his accomplishments in business and for his leadership in the civil rights movement when he was inducted into the Minority Business Hall of Fame at a ceremony on May 8 at the J.D. Morgan Center at UCLA; and

WHEREAS: He is survived by his wife, Wyllene Watson Wilfong; daughter, Bernetta Wilfong Morning; sons, Justin and Brian Wilfong; sister, Bobby Jean Wilfong Barnes;

stepchildren, Damion Davis and Rodney George; eight grandchildren, and a host of other relatives and friends; and

NOW, THEREFORE BE IT RESOLVED THAT the Mayor and Aldermen of the City of Savannah, celebrate the life and accomplishments of Henry T. Wilfong, Jr. and we offer our condolences to his family and friends.

We further resolved that a copy of this resolution be delivered to his family and made a part of the permanent records of the Savannah City Council meeting minutes of June 13, 2013.

Adopted and Approved upon a motion by Alderman Johnson, seconded by Alderman Bell and unanimously carried.

MISCELLANEOUS

Naming of Park Located at Bay and Jenks Streets. Alderman Johnson, on behalf of the West Savannah Community Organization, Inc., has requested that the passive park located at Bay and Jenks Streets be named the “Baker Street Park” as a way to remember the families that lost their homes due to flooding in the area. Recommend approval. Upon a motion by Alderman Johnson, seconded by Alderman Shabazz and unanimously carried.

TRAFFIC ENGINEERING

Intersection of E. 52nd and Habersham Street. The Savannah-Chatham Metropolitan Police Department requested that a traffic study be performed at the intersection of E. 52nd and Habersham Streets to determine if multi-way stop control is warranted. The concern is that there have been a number of accidents at this location, and that the volume of traffic poses safety. Recommend approval. Upon a motion by Alderman Osborne, seconded by Alderman Bell and unanimously carried. Ordinance to cover will be drawn up for presentation at the next meeting of Council. Alderman Sprague stated she is very pleased to see this happen, but recommended that the reason to provide the sign should not be predicated on the number of accidents, but decided in advance of accidents occurring. Alderman Shabazz said this is a heavily travelled area and she is pleased the signs will be installed. She cautioned the citizens on being careful and mindful of this change in traffic pattern in this area. Alderman Osborne stated she agreed that we need to be careful about the criteria we set to install additional traffic control devices.

Berkshire Road and Allegheny Avenue. The Traffic Engineering Department has conducted classification counts on Berkshire Road (between Allegheny Avenue and Skidaway Road) in response to citizen complaints about truck traffic within the Forest Hills community. Residents contend that trucks are using these local streets as cut through facilities to avoid the traffic signal on E. DeRenne Avenue at Skidaway Road. Recommend approval. Upon a motion by Alderman Johnson, seconded by Alderman Shabazz and unanimously carried. Ordinance to cover will be drawn up for presentation at the next meeting of Council.

BIDS, CONTRACTS AND AGREEMENTS

Upon a motion by Alderman Johnson, seconded by Alderman Sprague and unanimously carried, the following bids, contracts and agreements were approved per the City Manager's recommendations:

Grant Administration Agreement with Sub-Grant Recipients. The City of Savannah has accepted a grant award from the Governor's Office of Workforce Development (GOWD) to administer the Workforce Investment Act (WIA) funding, which will provide year-round youth programs for the period of April 1, 2013 to June 30, 2015 to low-income youth between the ages of 14 and 21. Youth programs include work experience, occupational skills training, alternative secondary school services, tutoring and supportive services. Recommend approval.

Intergovernmental Agreement with City of Tybee Concerning Distribution of LOST Proceeds. An intergovernmental agreement reached with Tybee during the LOST negotiations under which Savannah will pay Tybee the amount by which Tybee's proceeds from the Local Option Sales Tax (and certain other revenues which will replace a portion of LOST revenues) do not exceed \$1,190,000, but not to exceed \$117,000 per year. This agreement was made to secure the approval of all municipalities of a joint proposal to resolve the LOST litigation. Approval.

Lawn and Leaf Bags – Annual Contract – Event No. 1333. Approval to award an annual contract to procure lawn and leaf bags from Dano Enterprises, Inc. in the amount of \$40,560.00. The lawn and leaf bags will be maintained in inventory at the Central Warehouse and will be used by City departments to clear away yard waste. Bids were requested for both recycled and non-recycled content bags. Award recommendation is for the recycled content bags which was the lower unit cost of the two options at \$.312 per bag. Non-recycled content bags were \$.319 per bag.

Scrap Metal and Recycling – Annual Contract – Event No. 1425. Approval of an annual contract for the sale of scrap metals to Jarrell's Top Dollar Recycling, Inc. in the revenue amount of \$181,500.00. The scrap metal is collected at the Dean Forest landfill and other City locations and delivered to the contractor for recycling. Scrap disposed of in this manner includes white goods or appliances, steel wheels, and other refuse collected at the landfill as well as scrapped parts from repairs made to City equipment. The bid requested pricing on scrap delivered by city staff to the recycler as well as scrap stockpiled at the landfill for pick up by the contractor. The landfill has limited space to stockpile scrap so the contract award recommendation is made on the basis of 750 tons of scrap delivered to the recycler, which makes up the bulk of the scrap sold..

Factor's Walk Wall – East Broad Ramp – Contract Modifications No. 1 and No. 2 – Event No. 959 (SQ0603). Approval of Contract Modifications No.1 and No. 2 to Collins Construction in the amount of \$14,670.70. The original contract was to install Dwidag rods, repair and replace stone, install steel plates, repair stair treads, and reset and repoint stone with compatible mortar along the East Broad Ramp. Both contract modifications are required because of unknown conditions at the site. Contract Modification No. 1 (\$7,161.00) requires the contractor to core the wall instead of drilling to install the Dwidag rods because rubble behind the wall caused the

drill to lock. Contract Modification No. 2 (\$7,509.70) required the contractor to remove railing and two feet of wall to remove tree roots that are causing the wall to separate. The cumulative total of the contract requires Council approval of the modifications. The original contract was approved by Council February 21, 2013 for \$141,741.00. The total of all contract modifications to date including this modification is \$14,670.70 making the contract total price \$156,411.70. The second low bidder was \$163,766.00. Recommend approval of Contract Modifications No. 1 and No. 2 to Collins Construction in the amount of \$14,670.70. Funds are available in the 2013 Budget, Capital Improvement Projects/Other Costs/Historical Wall Preservation (Account No. 311-9207-52842-SQ0603).

Civic Center Arena Concourse Lighting – Contract Modification No. 1 through 4 – Event No. 680 (CC0201). Approval of Contract Modifications No. 1 through 4 to Pioneer Construction, Inc. in the amount of \$20,170.00. The original contract was to procure concourse lighting repairs at the Civic Center Arena. The contract modifications include items that were not included in the original scope of work and were requested by the City to be added during the renovations. Those changes are an upgrade to ceiling tile to be installed, demolition of the old speaker system and related painting, and replacement of the ceiling tile and painting of its supporting grid in an adjoining room next to arena. The cumulative total of the contract requires Council approval of the modifications. The original contract was approved by Council in January, 10, 2013 for \$85,131.00. The total of all contract modifications to date including these modifications is \$20,170.00 making the contract total price \$105,301.00. The second low bidder for this contract submitted a price of \$127,270.00.

Savannah-Chatham Metropolitan Police Department Lower Roof Replacement – Contract Modification No. 1 – Event No. 676. Approval of Contract Modification No. 1 to Metalcrafts, Inc. in the amount of \$5,574.00. The original contract was for the replacement of the Savannah-Chatham Metropolitan Police Department Headquarters Lower Roof. The contract modification includes changes required because of unknown conditions discovered after the removal of the old roof. Once the old roof was removed it was discovered that concrete had been poured over the existing concrete deck which required a change in the anchoring system and the addition of fiberglass base sheets to attach the temporary roof. The modification also includes credits for work that was not needed and removed from the contract.

Abercorn Ramp Repairs – Event No. 1346. Approval to procure ramp repair services from Pioneer Construction, Inc. in the amount of \$200,700.00. The project includes repairs of the historical Factors Walk Wall along the Abercorn Street Ramp near Abercorn and Bay Streets. The work includes, but is not limited to, the installation of Dwidag rods, helical anchors, repair and replacement of stone, installation of steel plates, repair of stair treads, and resetting and repointing stone with compatible mortar.

Water Level Monitoring Equipment – Annual Contract – Event No. 1434. Awarding an annual contract to procure water level monitoring equipment from Siemens Industry, Inc. in the amount of \$51,900.00. The equipment will be used by the Sewer Conveyance and Distribution Department for monitoring of ultrasonic measurement and water level control. While 93 vendors were notified regarding this bidding opportunity, only one response was received. The manufacturer specified, Milltronics owned by Siemens, Inc., is the only one compatible with

equipment currently in use and is only available from the recommended bidder as the sole source of this equipment. Delivery: As Needed. Terms: Net 30 Days.

Microsoft Online Archive Subscription Renewal – Sole Source – Event No. 1491. Approval to procure an annual subscription renewal for Microsoft Online Archive services from Dell, Inc. in the amount of \$71,037.00. These software services will be utilized by the Information Technology Department in order to maintain the City's email archives. The reason for the sole source procurement is because Dell, Inc. is the original provider of the email archive system. It is critical to have maintenance and support from the original provider to ensure authorized, knowledgeable, and timely vendor support if and when it is necessary. Recommend approval.

Alarm and Detection System – Building 400, 1224, and 560 – Event No. 1187 – Savannah/Hilton Head International Airport. The Savannah Airport Commission recommends approval of a contract with Jacksonville Sound d/b/a Savannah Systems in the amount of \$348,000.00 for the Fire Alarm and Detection System – Building 400, 1224, and 560 project. Bids were opened on April 23, 2013 and there was only one bid and it was over budget. Airport staff met with Savannah Systems for further pricing review in an effort to reduce the costs. Savannah Systems agreed to reduce their pricing by 4.3% or \$15,625. This project consists of providing all labor and materials to upgrade the existing Fire Alarm and Detection System (Life Safety System) in the Airport Terminal (Building 400) to include, but not be limited to, smoke and fire detection, sprinkler suppression system monitoring and control, smoke control, and all other items listed in the plans and specifications. The project also includes replacing the existing fire alarm panel and system in the Air Cargo Building (Building 1224), and replacing the existing fire alarm panel in the Air Freight Facility (Building 560).

Cultural Arts Center Design Services – Event No. 1173. Approval to procure consultant design services for the Cultural Arts Center from Gunn Meyerhoff Shay Architects, PC in the amount of \$1,985,000.00. The Consultant's scope of work will consist of both design services and construction administration. This facility will include a community theater, black box theater, gallery space, studios/classrooms for visual, performing, and media arts, and administrative and staff office space. The method used for this procurement was the Request for Proposal (RFP) which evaluates criteria in addition to cost. Criteria evaluated as part of this RFP were: qualifications and experience, local participation, methodology, references, MWBE participation, and fees. Proposals were initially evaluated by the Selection Committee for minimum qualifications which included:

- Ten years experience providing architectural services for projects of similar scope, complexity, and visibility;
- Experience on five projects of a high profile including at least one with a total construction cost over \$10 million;
- Experience on three projects of a similar nature and scale, including at least one with a construction cost between \$15 million and \$30 million;
- Experience on projects in a historic, urban district;
- Experience managing large sub-consultant teams.

Of 19 submitted proposals, 12 were considered qualified based on the criteria above and were invited to make a presentation to the Selection Committee. Two proposers withdrew from

consideration at this point; ten proposers made 60 minute presentations to the committee. The ten presenting proposers were then evaluated and scored on the following criteria: understanding of the program and project requirements, approach and method, project team management, quality of design work, and quality of presentation. The M/WBE goals and fees were calculated, scored and added to the presentation scores. There was a clear delineation of scores for the three highest scoring firms who were then invited to propose a best and final offer. The three finalists were then scored and evaluated based upon their final offers. Recommend approval.

City Manager outlined the above process of securing proposals for the Cultural Arts Center Design Services and Construction Administration Services. Alderman Osborne asked about minority participation. City Manager responded RFP reflected a goal of 10%. However, the projected minority participation is 20.6% of the recommended contract. 9% which is MBE. Alderman Osborne asked if this percentage included women. Alderman Sprague wants to make sure the process was open and fair to all in the community. Alderman Sprague asked in regards to the interviews that were conducted, who in terms of job titles were conducting the interviews? City Manager stated herself, Marty Johnston, Special Project Manager, Joe Shearouse, Leisure Services Bureau Chief, Cara O'Rourke, Architect Coordinator, Carla Byrd, M/WBE Administrator, Liberto Chacon, Assistant City Engineer, Lamont Holman, Civic Center Director, Joy Kerkhoff, Purchasing Director, Caitlin Moultrou, Work and Development Services and Eileen Baker, Cultural Arts Director. Alderman Sprague asked how long were each of the interviews? City Manager stated about an hour. Alderman Sprague asked how much time other staff spent trying to rate these different groups? City Manager stated Ms. O'Rourke was the data keeper in pulling everything together. Cara O'Rourke stated she spent about a week or two getting everything together. Alderman Sprague asked how much time did Ms. O'Rourke spend going back to check on things like references? References were checked during the first stage with all 12 proposals.

Alderman Bell asked if the same selection committee served the first time. City Manager stated she was not a part of the first selection committee. Ms. O'Rourke stated the initial selection committee was smaller than the group that interviewed. A couple of people were added to the second time. Alderman Bell asked if she used basically the same people both times, how a firm that was not in the original final three rose to the top in the second review process? City Manager stated in the first process three names rose to the top. However, all of the qualified proposers had an opportunity to move forward in the process that was in line with the RFP. Alderman Bell asked after a review of the twelve the first time, how could a firm who was not in the top three rise to number one using the same criteria? Ms. Kerkhoff stated it was not the same criteria. They used a different criteria on the presentations. Alderman Bell asked what was the change in criteria? Ms. Kerkhoff stated they looked at the firm's understanding of programs and project requirements, approach and method in their design process, project team management, quality of design work presented to the selection committee, and quality of the presentation itself. They looked at other areas in addition to the experience the firm provided at the minimum qualification stage. If a firm was not in the top three originally, the criteria expanded to the quality of their presentation and the information they expanded on to help the selection committee understand what their experience was with their team, their sub consultants, the design architect and the relationship between the architect of record. Alderman Bell asked if these were SPLOST funds. City Manager stated yes. Alderman Bell asked since the differential

on scoring on the matrix is so close, are we being as responsible as we should be to justify a \$600,000 difference and three points? City Manager stated they were looking for a firm with technical expertise. There were other criteria than just cost. These criteria were just as important as cost in deciding who would be the best.

Alderman Johnson asked was the short list something done internally. City Manager stated the original short list was sent out prior to her seeing it. City Manager stated she corrected it. Alderman Johnson asked if the \$35,000 outweighs the other factors in getting the best center we can get? City Manager stated the most comprehensive presentation was the recommended proposal. Alderman Johnson asked since the City Manager has heard all of the questions from City Council, has her recommendation changed? City Manager stated no.

Alderman Osborne asked if the City would be sending out something else for the actual construction. City Manager stated yes. Alderman Shabazz to the Purchasing Director, asked if she could hear what was the mindset of the Purchasing Department during the bidding process? How decisions were made when several proposals are close in value and one dollar amount is far above the others. Joy Kerkorff responded that we try to clarify those prices to assure that they include everything we asked for and that is why we went back out for the best and final offer. The low bid that you see on the agenda was lower, but they did not include one of the aspects and stated so in their fee. We asked that they include those cost and they were added back in. Sometimes it's hard to explain the variances. It may be that a firm is extremely hungry and wants the job and is willing to do so for next to nothing. It may be that there are aspects that are not included in their proposal and may not be as comprehensive as it appears to be on paper. Their sub-consultants may have been at a lower cost. A variety of reasons could count for the cost. Alderman Shabazz said she is glad to see the percentages for M/WBE and WBE at 20.6% and 9% level. We must make sure that we are monitoring and checking to make sure these percentages meet what is being approved by Council. This is only for the design contract, but construction is on the way and she would like to know if there is an M/WBE Coordinator and Manager on hand for this project and others moving forward.

The City Manager in response to Alderman Shabazz, said that with this project she has attempted to open the door for opportunity for all who are qualified and it was the right thing to allow them to come in. This Council repeatedly said they want to provide opportunities for all. We have policies and procedures on the books and she is a policy and procedure person and whatever those policies and procedures say, that is what she will do. With this project and any other projects that comes under her leadership, we will do it by the book.

Alderman Bell commended and thanked those proposals that were submitted and recognized that two of the final three are local firms. City Manager responded that all three are local firms. She will rely in this instance on the expertise and hard work of the staff because it's not her job to review the proposals and trust that it has been a fair process.

Alderman Johnson said we need to create the atmosphere in our community that excellence is going to be the standard. We had three to rise to the top, this design process is going to take a year and time is of the essence with no further delays in the process toward groundbreaking. Mayor Jackson stated we have been through this process from the beginning and pulled the

initial submitted proposals. The last time three proposals were accepted. She commended the City Manager for saying that we are going to interview everyone that qualifies. This Council made a commitment that we would be open and transparent and she feels the City Manager and staff have met this directive. She spoke with the City Manager last evening requesting if there were any concerns that all documents be available to the public. This new process opens the door for more trust coming from the community. We cannot give everyone a contract, but we will be providing other opportunities and the process that was used in this case will be built and continued through the construction phase, giving everyone an opportunity to present. She is happy to see so many that are connected with this cultural affairs center and other aspects of the design involved in analyzing, sitting down and interviewing each candidate. She commends the City Manager and staff for the hard work and team effort.

Joy Kerkhoff stated that by tomorrow at noon, all evaluation matrixes will be posted to the City's Purchasing bid tabulation page, so that everyone can access them. Alderman Sprague moved for approval of the City Manager's recommendation and it was seconded by Alderman Johnson, a vote was taken on the board and it unanimously carried, with Mayor Jackson, Aldermen Johnson, Osborne, Bell, Shabazz and Sprague voting in favor.

Alderman Osborne said the second phase will be the RFP for construction. At the last Council work session, during the Purchasing presentation on how we contract, a Contract Manager At Risk was recommended and she hopes this process is implemented. Mayor Jackson said because it becomes our responsibility to make the final decision, we must remain open and good listeners in the process and if there are any concerns; bring them to the City Manager being transparent as well.

The following announcements were made:

Alderman Sprague announced the Traffic Calming Committee will meet June 20th at 5:30 at Jacob G. Smith Elementary School to give a report to the residence of Owen Heights to discuss the traffic calming devices they plan to implement on 58th and 60th Street.

Alderman Shabazz showed the flyer of the tribute to Mr. Ben. Tucker and again invited the public to attend. Former Mayor Otis Johnson will be the speaker and Mrs. Tucker will be present at St. John Baptist Church, 522 Hartridge Street, where Dr. George P. Lee is the pastor on Saturday, June 15 at 3:00pm.

Mayor Jackson thanked the City Manager, Chief Lovett and all staff that assisted in making things run smoothly during Mr. Tucker's Memorial and Procession. Mrs. Tucker was very pleased with everything.

Alderman Sprague reminded everyone that Father's Day is Sunday and to celebrate all Fathers.

There being no further business, Mayor Jackson declared this meeting of Council adjourned.



Dyanne C. Reese, MMC,
Clerk of Council